



ICC ELEMENTARY SCHOOL

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Morning Arrival Notice

Tuesday, October 3, 2017

Asalam Aleikom Parents,

ICC Elementary School would like to remind all parents that students are **not to arrive before 8:10am**. **Please do not come to drop off your child to school before 8:10am, as teachers, staff nor administration are not responsible for students before this time.**

We would also like to stress once Student Entrance 1 is open at 8:10am, and will remain open until 8:30am. **After 8:30am, this and all doors will be locked and students must enter through the Main Entrance (Peterson Ave.) with a parent**, receive a tardy notice and then join assembly or classes. Students may not enter the building with a teacher at any other entrances during this morning arrival time.

In general, for safety and security reasons we ask that all parents please use the Main Entrance at other times to conduct business from 8:30am to 3:00pm and note that entry will only be granted by use of the intercom. Teachers and especially students are not allowed to open doors for anyone at anytime, even if in sight. Please ring the bell and respond through the intercom so the doors will be opened for your purpose.

Any questions please feel free to call the Main Office at 773-267-6167.

Jazak Allah Khairom.

ICC Elementary School Administration